



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK & Accredited by NAAC
Recognized by UGC under Section 2(f) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/HARITHA/2019-20/Constitution of HARITHA

Date: 06-06-2019

HARITHA (ECO-CLUB) 2019-20

NOTICE

This is to inform all that 'HARITHA-ECO CLUB' is constituted with a view to ensure clean environment within the institution and the members of the HARITHA are:

S. No.	Name	Designation	Role
1	Dr.A.Ramesh	Principal	Chairman
2	Mr.K.B.S.Tarun Kumar	Asst. Professor-ME	Coordinator
3	Mr B.Rahava maheedhar	Asst. Professor-CE	Member
4	Mr.K.V.Balaramakrishna	Asst. Professor-ECE	Member
5	Mrs.P.Naga sesha lakshmi	Asst. Professor-CSE	Member
6	Mrs.T.Himaja	Asst. Professor-EEE	Member
7	Mr.V.Satish	Student-III CE	Student Member
8	Mr.K.S.Manikanta	Student-III CE	Student Member
9	Mr.B.Jaswanth Reddy	Student-II CE	Student Member
10	Mr.A.Vijay	Student-II ME	Student Member
11	Ms.G.Anusha	Student-III ECE	Student Member
12	Ms.A.Harika	Student-III CSE	Student Member
13	Mr.M.Rahul	Student-II CSE	Student Member
14	Mr.N.Manohar	Student-III EEE	Student Member

PRINCIPAL
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Aditya College of Engineering
SURAMPALAM - 533 437

CC to: All members of HARITHA



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Standard Operating Procedure

HARITHA(ECO CLUB)

Introduction:

India is one of the few countries of the world where the protection and improvement of environment is a constitutional responsibility of both the Government and the citizens. Environmental studies have been emphasized as one of the ten core areas of education in the National Policy on Education. It has been mandated that environmental consciousness should be integrated in the entire educational process. In this context, Eco Clubs in educational institutions play an important role in creating environmental awareness amongst the student community.

HARITHA-Eco Club is a working group at Aditya College of Engineering, plays an important role in creating environmental awareness among the future generation. It is a platform where we get knowledge about environment. It also enables the students to be sensitive towards environmental concern to tackle environmental problems. HARITHA promotes students to participate and take up meaningful environmental activities and projects. It is a forum through which students can reach out to influence, engage their parents and neighborhood communities to promote sound environmental behavior in the society.

Objectives of HARITHA:-

1. To raise environmental awareness, understanding and knowledge among students.
2. To create a clean and green consciousness among students through various innovative methods like action based programs
3. To facilitate student's participation in decision-making in areas related to the environment and development in local communities.
4. To involve them in efforts to preserve the environment.
5. To motivate students how to imbibe habits and lifestyle for a minimum waste generation.

Constitution of the Committee:

The committee would consist of at least 10 members. The generic membership details are as follows

Sl. No.	Designation	Number of members
1.	Chairperson- Principal	1
2.	Coordinator	1
3.	Faculty members	4
4.	Student msmbers	8
	TOTAL	14

Schedule of meetings:

1. The committee would formally meet at the start of the academic year to plan for the year's activities, and prepares a strategic perspective plan.
2. There would be a meeting at the end of the academic year to review the activities facilitated and the progress of the committee at the end of the academic year, as and when required.
3. The committee would meet prior to the start of an event to discuss overall planning as well as individual roles and responsibilities.

Responsibilities of the Coordinator:

1. The Coordinator of the committee is expected to convene the meetings and set an agenda for the discussion.
2. The Coordinator of the committee is responsible for ensuring that each member has submitted and has maintained the relevant documents.
3. To write and circulate the minutes of the meeting.

Suggested Activities for the Eco Club:

1. Organize Eco-Competitions on seminars, debates, essay and slogan writing etc.
2. Organize popular talks on environmental issues in the college.
3. Organize rallies, marches, human chains at public places with a view of spreading environmental awareness in association with other clubs like NSS & NCC
4. Action based activities like tree plantation, cleanliness drives within the campus.
5. Encourage students to use eco-friendly products in their daily life and to practice recycling of paper and plastic especially.
6. Educate students on how to create awareness amongst public and sanitary workers, so as to stop the indiscriminate burning of waste which causes respiratory diseases



COORDINATOR-HARITHA



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Date: 10-06-2019

HARITHA (ECO-CLUB) Perspective plan for Academic year 2019-20

S.No	Month	Tentative date	Event	Activity
1	July 2019	11-07-2019	World Population day	Awareness program on population increasing
2	August 2019	19-08-2019	Photography Day	Photo Exhibition
3	September 2019	16-09-2019	World Ozone Day	Seminar on importance of Ozone
4	November 2019	16-11-2019	Quit Plastic	Seminar or guest speech by industry experts
5	December 2019	14-12-2019	Natural Energy conservation day	Switch off the electricity for one hour in the campus
6	January 2020	08-01-2020	Swachh Bharath	Cleanliness drive
7	February 2020	12-02-2020	Zero Waste	Awareness program by motivational speaker
8	February 2020	24-02-2020	Drive less live more	Awareness program by transportation Engineers
9	March 2020	20-03-2020	ECO-WAVE	Public rally by ECO CLUB

COORDINATOR-HARITHA

Cc to: All ECO CLUB Members

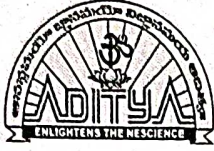
Cc to: All Departments

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Ref: ACOE/HARITHA/2019-20/Circular1

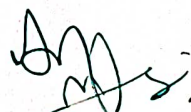
Date: 06-06-2019

CIRCULAR

All the members of the HARITHA are hereby that a meeting will be held on 10th June 2019 at 2:00 PM in the Principal's Chamber, first floor Ramanujan Bhavan with the Following agenda:

AGENDA

1. To discuss and prepare SOP and strategic perspective plan for academic year 2019-20.
2. Motivate the students to keep their surroundings green and clean
3. Motivate students to imbibe habits and life style for minimum waste generation
4. Sensitize the students to minimize the use of plastic bags, not to throw them in public
5. Organize programs against the present pollution in Environment, fixing posters within the campus
6. To get the students actively involved in environmental matters and to develop their interest over environmental issues
7. To promote culture of conservation of water by minimizing the use of water
8. To ensure maximum use of day light in all class rooms and departments


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Cc to: All members of HARITHA



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Ref: ACOE/HARITHA/2019-20/Minutes1

Date: 10-06-2019

MINUTES OF HARITHA (ECO-CLUB) Academic Year 2019-20

Date of meeting	10 th June 2019	Duration	2:00 PM to 3:00 PM
Venue	Principal's Chamber, First floor, Ramanujan Bhavan		
Reference	ACOE/HARITHA/2019-20/Circular1 dated 6th June 2019		

The meeting of HARITHA of Aditya College of Engineering held on 10th June 2019 with the following agenda:

1. To discuss and prepare SOP and strategic perspective plan for academic year 2019-20.
2. Motivate the students to keep their surroundings green and clean.
3. Motivate students to imbibe habits and life style for minimum waste generation.
4. Sensitize the students to minimize the use of plastic bags, not to throw them in public.
5. Organize programs against the present pollution of Environment, fixing posters within the campus to create awareness.
6. To get the students actively involved in environmental matters and to develop their interest over environmental issues.
7. To promote culture of conservation of water by minimizing the use of water.
8. To ensure maximum use of day light is made possible in all class rooms and departments.

Coordinator-HARITHA, Mr.K.B.S.Tarun Kumar, initiated the meeting of HARITHA with the welcome note to all of the members present. The Coordinator presented the agenda along with suggestions and invited the Chairman to make clear on the topics and the discussion began.

The Chairman-HARITHA welcomed all the members to the meeting and reviewed and discussed about the points of agenda by considering the points of agenda.



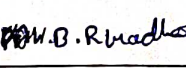
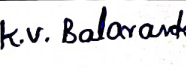
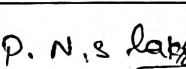
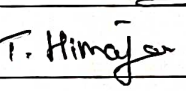
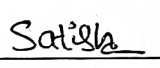

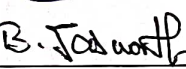
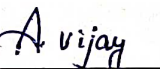
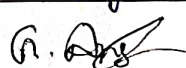
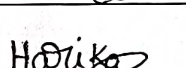
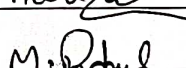
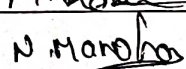
MINUTES AND RESOLUTIONS

1. The chairman discussed about SOP and Strategic perspective plan for academic year 2019-20 and advised to prepare the same.
2. The Chairman suggested to create awareness regarding environmental issues and changing students' attitude towards the environment by enlisting their active participation in club's activities.
3. The Chair recommended the Club to find suitable locations for placing garbage bins where ever necessary in the campus
4. The Chair advised the Club to make students to present posters on present Environmental issues and fix that posters within the campus
5. The Chair indicated the Club to conduct various competitions to the students on the occasion of ECO DAY, EARTH DAY Etc
6. The Coordinator suggested to point out where the Water leakages are there in the campus Then the Chairman stated to give concern report to the maintenance staff
7. One of the student member raised a point on monitoring the Electricity Usage in the class rooms that point is considered by the Chair and he advised ECO CLUB to monitor the electric usage in class rooms
8. The Chair instructed HARITHA to monitor the electric usage in class rooms


The Chairman and Coordinator thanked all the Members and advised to implement the CLUB Activities effectively

The meeting was concluded with thanks to the Chair.

Members attended the meeting on 10th June 2019

S. No.	Name	Designation	Role	Sign
1	Dr.A.Ramesh	Principal	Chairman	
2	Mr.K.B.S.Tarun Kumar	Asst. Professor-ME	Coordinator	
3	Mr B.Rahava maheedhar	Asst. Professor-CE	Member	
4	Mr.K.V.Balaramakrishna	Asst. Professor-ECE	Member	
5	Mrs.P.Naga sesha lakshmi	Asst. Professor-CSE	Member	
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12	Ms.A.Harika	Student-III CSE	Student Member	
13	Mr.M.Rahul	Student-II CSE	Student Member	
14	Mr.N.Manohar	Student-III EEE	Student Member	


Coordinator -HARITHA


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Ref: ACOE/HARITHA/2019-20/Circular2

Date: 17-03-2020

CIRCULAR

All the members of HARITHA are hereby informed that a meeting will be held on 20th March 2020 at 2:00 PM in the Seminar hall, second floor, Jameswatt Bhavan with the following agenda:

AGENDA

1. Feedback from the events conducted in academic year 2018-19
2. Litter survey of the campus
3. Bio diversity in the campus
4. Sensitize the students to minimize the use of plastic bags, not to throw them in public
5. Organize programs against the present pollution in Environment, fixing posters within the campus
6. To get the students actively involved in environmental matters and to develop their interest over environmental issues
7. To promote culture of conservation of water by minimizing the use of water
8. To ensure maximum use of day light in all class rooms and departments
9. To rectify Water leakage from taps and pipes in order to reduce water wastage
10. To conduct various activities like cleanliness drive, guest lecture and competitions related to environment awareness

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Cc to: All members of HARITHA



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Ref: ACOE/HARITHA/2019-20/Minutes2

Date: 20-03-2020

MINUTES OF HARITHA (ECO CLUB) Academic Year 2019-20

Date of meeting	20 th March 2020	Duration	2.00 PM to 3.00 PM
Venue	Seminar hall, second floor James watt Bhavan		
Reference	ACOE/HARITHA/2019-20/Circular2 dated 17th March 2020		

The meeting of HARITHA of Aditya College of Engineering held on 20th March 2020 with the following agenda:

1. Feedback from the events conducted in academic year 2018-19
2. Litter survey of the campus
3. Bio diversity in the campus
4. Sensitize the students to minimize the use of plastic bags, not to throw them in public
5. Organize programs against the present pollution in Environment, fixing posters within the campus
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10. To conduct various activities like cleanliness drive, guest lecture and competitions related to environment awareness

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The Chairman-HARITHA welcomed all the members to the meeting and reviewed and discussed about the points of agenda by considering the points of agenda.



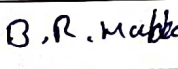
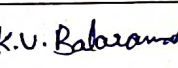
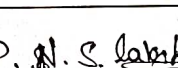
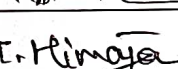
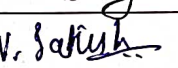
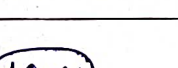
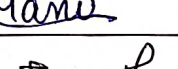
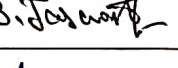
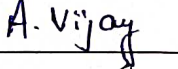

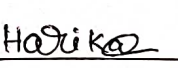
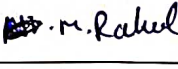
MINUTES AND RESOLUTIONS


1. The chairman discussed about events conducted by the club and well wished the club for successfully conducting the events
2. One of the student member reported that the litter in campus is high due to wrappers of the food items in the canteen
3. The chair suggested the club members to monitor the bio diversity in the campus so that no student can destroy the greenery in the campus
4. The Chair recommended the Club to find suitable locations for placing garbage bins where ever necessary in the campus
5. The Chair advised the Club to make students to present posters on present Environmental issues and fix that posters within the campus
6. The Chair indicated the Club to conduct various competitions to the students on the occasion of ECO DAY, EARTH DAY Etc
7. Chairman advised HARITHA to display posters on water conservation inside the campus
8. The Coordinator suggested to point out where the Water leakages are there in the campus Then the Chairman stated to give concern report to the maintenance staff
9. One of the student member raised a point on monitoring the Electricity Usage in the class rooms that point is considered by the Chair and he advised HARITHA to monitor the electric usage in class rooms
10. Chairman instructed HARITHA to conduct cleanliness drives on and off campus in view of clean surroundings


The Chairman and Coordinator thanked all the Members and advised to implement the CLUB Activities effectively

The meeting was concluded with thanks to the Chair.

Members attended the meeting on 20th March 2020

S. No.	Name	Designation	Role	Sign
1	Dr.A.Ramesh	Principal	Chairman	
2	Mr.K.B.S.Tarun Kumar	Asst. Professor-ME	Coordinator	
3	Mr B.Rahava maheedhar	Asst. Professor-CE	Member	
4	Mr.K.V.Balaramakrishna	Asst. Professor-ECE	Member	
5	Mrs.P.Naga sesha lakshmi	Asst. Professor-CSE	Member	
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12	Ms.A.Harika	Student-III CSE	Student Member	
13	Mr.M.Rahul	Student-II CSE	Student Member	
14	Mr.N.Manohar	Student-III EEE	Student Member	


Coordinator -HARITHA


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Date: 16-08-2019

NOTICE

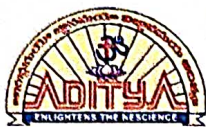
All the students are here by informed that on occasion of "WORLD PHOTOGRAPHY DAY", photo exhibition is arranged by HARITHA on 19th of August, 2019. Interested students are advised to attend the program.

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SURAMPALEM - 533 437

Copy to:-

- 1) All HODs
- 2) All members of HARITHA
- 3) All Department Notice Boards



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Ref: ACOE/HARITHA/2019-20/Report2

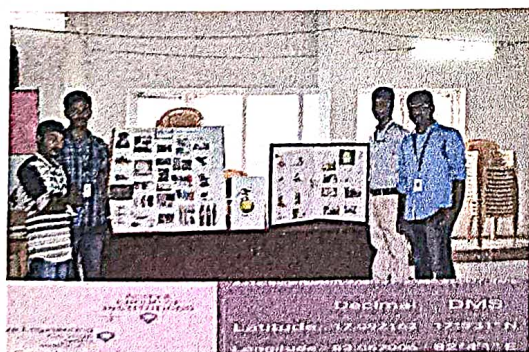
Date: 19-08-2019

REPORT


Title of the Program : Photo Exhibition
Date(s) of Program : 19-08-2019
Aim of program : Creating awareness by exhibiting photos of
Environmental challenges in present era.
No. of Participants : 30

Photography can help to create social change, or at least to help it happen slightly faster. Just by being able to take a picture and immortalize a moment that reflects a position on a subject or a concern – and its consequent publication in the appropriate medium – is perhaps one of the most effective ways to achieve this state.

PROGRAM PHOTOS




Coordinator- HARITHA.


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Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Date: 06-01-2020

NOTICE

All the students are hereby informed that in the view of "Swachh Bharat", cleanliness drive is scheduled by HARITHA on 08th of January, 2020. Interested students are advised to attend the program.

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SURAMPALAM - 533 437

Copy to:-

- 1) All HODs
- 2) All members of HARITHA
- 3) All Department Notice Boards



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Ref: ACOE/HARITHA/2019-20/Report1

Date: 09-01-2020


REPORT


Title of the Program : Swachh Bharat
Date(s) of Program : 08-01-2020
Aim of program : Creating awareness on clean surroundings
No. of Participants : 100

The objectives of the first phase of the mission included eradication of manual scavenging, generating awareness and bringing about a behavior change regarding sanitation practices, and augmentation of capacity at the local level. The second phase of the mission aims to sustain the open defecation free status and improve the management of solid and liquid waste. The mission is aimed at progressing towards target 6.2 of the Sustainable Development Goals Number 6 established by the United Nations in 2015.

PROGRAM PHOTOS




Coordinator- HARITHA.


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Aditya College of Engineering
SURAMPALAM - 533 437



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Date: 20-03-2020

HARITHA(ECO-CLUB)

Action taken report for Academic year 2019-20

S.No	Month	Tentative date	Event	Activity	Status
1	July 2019	11-07-2019	World Population day	Awareness program on population increasing	Couldn't be Conducted
2	August 2019	19-08-2019	Photography Day	Photo Exhibition	Conducted
3	September 2019	16-09-2019	World Ozone Day	Seminar on importance of Ozone	Couldn't be Conducted
4	November 2019	16-11-2019	Quit Plastic	Seminar or guest speech by industry experts	Couldn't be Conducted
5	December 2019	14-12-2019	Natural Energy conservation day	Switch off the electricity for one hour in the campus	Couldn't be Conducted
6	January 2020	08-01-2020	Swachh Bharath	Cleanliness drive	Conducted
7	February 2020	12-02-2020	Zero Waste	Awareness program by motivational speaker	Couldn't be Conducted
8	February 2020	24-02-2020	Drive less live more	Awareness program by transportation Engineers	Couldn't be Conducted
9	March 2020	20-03-2020	ECO-WAVE	Public rally by ECO CLUB	Couldn't be Conducted

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